



INFORMATION AND TECHNOLOGY DIVISION

**DR. JOE J. PHILLIPS
CHIEF INFORMATION OFFICER**

January 10, 2024

SIGNATURE ON FILE

TO: Joris Jabouin, Chief Auditor
Chief Auditor Office

FROM: Dr. Josiah J. Phillips, Chief Information Officer
Chief Information Office

SUBJECT: **ADDRESSING AUDIT FINDINGS FOR CRI FORENSIC EXAMINATION REPORTS**

My office was assigned the responsibility for the follow up issue related to the outstanding billings noted to the forensic examination reports prepared by CRI dated November 3, 2022, and the supplemental memorandum dated January 23, 2023. The following serves as an update to those audits.

Forensic Examination of Agreement 16-052N, Caps, Gowns, and Announcements

Chuck Puleri and Associates overbilling to SBBC:

The District issued a demand letter dated October 24, 2023, to Chuck Puleri and Associates for \$301,489.17. However, our understanding is that the business is no longer in operation. Therefore, the recuperation of funds may not be likely.

Chuck Puleri and Associates to Parents and Students:

Our Office of General Counsel has deemed that the District does not have legal standing on the amounts billed to students and parents.

**Forensic Examination of Agreement FY22-204 - Caps, Gowns, Announcements & Diplomas/
Supplemental Memorandum regarding Agreement FY22-204 - Caps, Gowns, Announcements & Diplomas**

Jostens overbilling to SBBC:

The District is in receipt of the funds which were overbilled.

Herff Jones overbilling to SBBC:

The District is currently conducting ongoing discussions with Herff Jones leadership to come to a resolution of these amounts.

JJP:djc

C: Dr. Peter B. Licata, Superintendent of Schools
Marylin Batista, General Counsel